

What Is Due and When

Put the dates in one place, so your head does not have to hold them.

WHEN TO USE THIS

Use this when you have lost track of what is coming up.

This is only a list. Nothing has to be solved on this page.

Write down what is coming up in the next month.

WHAT	DUE DATE	NOTES

Which one is soonest?

Which one worries you most, and what would help with that one?

Written down, they stop multiplying overnight.